

Tips for taking the Test

BEFORE THE TEST ADMINISTRATION

You can reduce your anxiety and maximize performance by following these guidelines:

- Be sure of the date, time, and location of the test. Write it down in your calendar.
- Plan to arrive at least thirty (30) minutes early: traffic and parking are often unpredictable. Make sure to take money for any parking charges (if needed). Arriving early will allow you to feel relaxed and comfortable before the test begins.
- Get enough sleep the night before so you will be rested and alert when you take the test.
- **TIP:** Deep breathing - When you breathe deeply, oxygen floods your system and this brings about a soothing feeling. Imagine that you are inhaling fresh air and that you are exhaling all your troubles. Deep breathing helps you focus your mind. This is an excellent method to de-stress yourself.

DURING THE TEST ADMINISTRATION

Being nervous during the test can affect your performance. Following some or all of these guidelines can help you maximize your performance during the test administration.

- Concentrate on the test. Try to block out any distractions.
- All of the questions are multiple-choice. This means that there will be a question/prompt followed by four or five possible answers/responses. Sometimes more than one of the alternatives will be partly correct. Remember that you are to select the ONE BEST answer/ response.
- Read each question CAREFULLY and follow the direction given in the test to fully understand what the question is asking and what the possible answers are before you attempt to select the best answer.
- Pace yourself so that you will be able to answer all of the questions. Take a little time in the beginning of the test to strategize. A good technique may be to break the test into chunks/sections and then allocate time to each one.
- For each item, quickly eliminate the answers that you know are wrong. Then concentrate on choosing the best answer from those you did not eliminate.
- If you do not know an answer, make a calculated guess. First eliminate the answer choices that you know are incorrect, and then guess. There is no penalty for guessing wrong answers.

- If you have trouble with any questions, skip them. You can go back to those after you have completed the rest of the test. This will help you use your time more efficiently. Just make sure you skip the corresponding space on your answer sheet too.
- If you finish the test before time is up, review your answers. Make sure you have answered all of the items and marked your answer sheet correctly. If you wish to make any changes on your answer sheet, be sure to erase your original answer **completely**.

Retaking the Test

If you do not pass the test this time, you can try again in a month. In the meantime, build your reading and writing skills. Practice reading, and increase your vocabulary by looking up words you do not know. Review basic grammar and writing skills books available at your local library or bookstore, and do the exercises at the end of the chapters. If you diligently apply yourself to improving your reading and writing skills in this manner, you have every reason to expect to do better the next time you take the test.

-  1. It is better to:
 - a) take your time and finish the really hard questions first.
 - b) skip question that may seem hard and stump you and then come back to them.
-  2. If you feel pretty confident of your test performance, you can leave immediately following the last question.
 - a) True b) False
-  3. It is probably a good idea to spend a couple minutes in the beginning of the test to develop a strategy.
 - a) True b) False
-  4. You will be penalized for every wrong answer, so you should leave the question blank when unsure.
 - a) True b) False

Answers:

1. B — If you start with the really hard items, you may take too long on a few hard items and not have enough time to finish.
2. B — It is advisable that you take some time to review your test if you have extra time.
3. A — It may pay off greatly if you devise a strategy for completing the test.
4. B — You do not get penalized for guessing. If you leave the question blank, you will lose a point. If you guess, you have a chance to pick up a point.

Sample Test

Read and follow the instructions for each type of question carefully. They are similar to the instructions you will see in the actual test. Try each sample item. When done, read the explanations for the correct answers at the end of the practice test even for items you answered correctly.

Section 1 - Items 1 and 2 consist of a short statement followed by four possible titles, labeled a, b, c, and d. Select the title which most closely describes the content of the statement.

Reading Comprehension

Section 1 - Items 1 and 2 consist of a short statement followed by four possible titles, labeled a, b, c, and d. Select the title which most closely describes the content of the statement.

1. The United Nations, an international body of nations, was established after World War II in an effort to promote world peace.
 - a. The legacy of World War II
 - b. The Founding of the United Nations
 - c. Promoting World Peace
 - d. International Organizations

2. Crowd participants frequently behave in a manner that would be unacceptable to individual members under normal circumstances.
 - a. Defining a Crowd
 - b. Crowd Control
 - c. Crowd Psychology
 - d. How Riots Evolve

Inductive Reasoning

Section 2 - Items 3 and 4 consist of a brief passage and four paraphrases, labeled, A, B, C, and D. Read the passage and select the paraphrase that is closest in meaning to the passage.

3. The park's pony rides are restricted to children under 10 who weigh no more than 60 pounds. According to this statement
 - a. children over 10 are too heavy to ride the ponies.
 - b. any child who weighs less than 60 pounds is permitted to ride the ponies.
 - c. a child who is large for his age will not be permitted to ride the ponies.
 - d. a child who weighs less than 60 pounds may ride the ponies if s/he is not yet 10.

4. Although the customers believed that the proprietor was wrong, they realized they would gain nothing by arguing, so they left. According to this statement, the customers left because they
- a. were tired of discussing the matter.
 - b. felt that nothing they could say would sway the proprietor.
 - c. could not prove that the proprietor was wrong.
 - d. considered the proprietor to be too stubborn to listen to reason.

Deductive Reasoning

Section 3 - Items 5 and 6 consist of a conclusion and five statements, labeled A, B, C, D and E. Four of the five statements, as a unit, help to support the conclusion and one does not. For each item, select the statement that LEAST supports the conclusion.

5. Conclusion: Canned peaches taste better than dehydrated peaches.
- a. 75% of the peaches that the Associated Food Distributors buy are canned peaches and 25% are dehydrated peaches.
 - b. Canned peaches comprise 50% of the market; whereas, peaches that are frozen comprise only 20% of the market.
 - c. The International Society of Fruit and Nut Growers has rated canned peaches and dehydrated peaches third and fourth respectively on the list of best tasting forms in which peaches are sold.
 - d. Associated Food Distributors usually purchase more peaches in the forms that are better tasting.
 - e. Peaches distributed in their three best tasting forms are sweet and juicy.
6. Conclusion: Rotary-type lawn mowers are a better buy for your money than reel-type lawn mowers.
- a. New reel-type lawn mowers generally cost \$200 to \$300; whereas, new rotary type-lawn mowers cost \$100 to \$250.
 - b. Replacement of a rotary blade costs \$5; whereas, replacement of a reel blade costs \$40.
 - c. Research into lawn mower safety has led to an improvement in safety by 30% for rotary-type mowers and by 20% for reel-type mowers.
 - d. Although engine specifications differ from model to model, both rotary-type mowers and reel-type mowers are equipped with equally durable and reliable engines.
 - e. Although there are cost differences between the two types of mowers, the rotary-type mowers cut as well as the reel-type mowers.

Spelling

Section 4 - Items 7 and 8 consist of a sentence with one word omitted, followed by four different spellings of the missing word, labeled A, B, C, and D. Select the alternative with the correct spelling of the word. If you think that none of the answers are correct, blacken "E" on your answer sheet.

7. We celebrate Abraham Lincoln's Birthday in.
- a. February
 - b. Febuary
 - c. Feburery
 - d. Febuery
 - e. none of the above.
8. The assault victim not to press charges.
- a. chose
 - b. choosed
 - c. choze
 - d. choose
 - e. none of the above.

Grammar

Section 5 - Items 9 and 10 contain a sentence and an instruction for changing the sentence. Select the alternative that shows how the underlined portion of the sentence should be written after the change is made. Do not make changes that are unnecessary or are not requested.

9. A report is missing from the company's files. If the sentence is changed to begin with "Three reports...", how would the sentence end?
- a. is missing from the company's file.
 - b. were missing from the company's file.
 - c. are missing from the company's file.
 - d. was missing from the company's file.
10. Every Friday, Oscar drinks seven cups of coffee at work. If the sentence is changed to begin with "Last Friday ...", how would drinks be changed?
- a. was drunk
 - b. drunk
 - c. drunked
 - d. drank

Clarity

Section 6 - Items 11 and 12 consist of four sentences or pairs of sentences. Three of these are poorly constructed and do not clearly express the writer's thought. One is correctly written. Select the one sentence that is correctly written.

11. Select the sentence that is correctly written

- a. While watching television, the cat jumped on my lap.
- b. Having brushed her, the cat ran across the room.
- c. Not having refilled her bowl, the cat begged for food.
- d. Because she was happy, the cat purred contentedly.

12. Select the sentence that is correctly written

- a. I was very hungry, so I went to the sushi bar and I ordered some tuna and I ordered some egg and I ordered some shrimp.
- b. Since I was very hungry but did not want to gain too much weight, I decided to have sushi for lunch.
- c. I like to eat lunch with a friend, and also drink tea, and have a small dessert.
- d. We had finished our meal so we went to the clothing store to shop because I had to find some new clothes and my friend did too.

Vocabulary

Section 7 - Items 13 through 15 tests your ability to understand words similar to those in written documents. For each item, mark on the answer sheet the option (A, B, C, or D) that is nearest in meaning to the word that is capitalized and underlined in the sentence.

13. The judge decided that the witness was COMPETENT.

- a. compelled
- b. capable
- c. complex
- d. compromised

14. I spent all night preparing my NARRATIVE.

- a. offense
- b. substitution
- c. prank
- d. story

15. The most CRUCIAL evidence had to do with motive.

- a. important
- b. insulting
- c. explanatory
- d. powerful

Data Interpretation

Section 8 - Items 16 through 18 tests your ability to work with records and numbers. On the next page is a table entitled, "Educational Reimbursement Program Claims." Study the table, and then answer the questions based upon the information in the table.

16. Which employee has an educational reimbursement claim from Cal State LA?
 - a. Mullins
 - b. Cruz
 - c. Pastrana
 - d. Castillo

17. The difference between the total reimbursement to the employee with the highest educational expenses and the employee with the lowest is:
 - a. \$1,357.34
 - b. \$1,455.15
 - c. \$1,733.34
 - d. \$1,920.34

18. What is the total expense for school units for employees with a position number of 0953?
 - a. \$420
 - b. \$625
 - c. \$915
 - d. \$1,020

EDUCATIONAL REIMBURSEMENT PROGRAM CLAIMS

(07/01/98 THROUGH 09/30/98)

Employee	School	Units	Cost Per Unit \$	Cost for Books \$	Total Reimbursement \$	Position Number	Course Description
Mullins	Cal State LB	3	105	—	315.00	2454	Criminal Law, semest
Gonzalez	UCLA	3	165	105.43	600.43	1612	Public Administration
Kent	UCLA	3	165	79.18	574.18	0953	Public Administration
Pastrana	Rio Hondo	4	43	44.79	216.79	8675	Nutrition and Stress M
Chamberlin	Layola M.	4	173	65.55	757.55	2727	Criminology, semeste
Castillo	UCLA	3	165	22.63	517.63	6589	Public Personnel Man
Chamberlin	Layola M.	4	173	79.79	771.79	2727	Criminology and Pen
Mullins	Cal State LB	3	105	39.99	354.99	2454	Current Issues in Law
De la Torre	Rio Hondo	4	43	—	172.00	1437	Public Personnel Man
Villacis	Rio Hondo	4	43	21.19	193.19	9451	Leadership in Public A
Cruz	Cal State LA	2	105	142.61	352.61	0953	Legal Issues in Penolo
Cruz	Cal State LA	2	105	79.04	289.04	0953	Practicum in Law Enf

Answers to Sample Test

1.
 - A. is incorrect because this title does not tell us that the statement provides information about the United Nations.
 - B. **is correct** because it most accurately describes the content of the statement. The United Nations is the main focus of the statement.
 - C. is incorrect because the statement mentions that the United Nations was created to help promote world peace, but the main focus is on the United Nations - not on promoting world peace.
 - D. is incorrect because, although the statement mentions that the United Nations is an international organization, it goes into more detail about other aspects of the United Nations as well.

 2.
 - A. is incorrect because the statement points out some of the behavior of crowds rather than what a crowd is.
 - B. is incorrect because the statement mentions crowds, but not how to control them.
 - C. **is correct** because the statement deals with crowd behavior, so crowd psychology is the best choice.
 - D. is incorrect because the statement talks about crowd behavior, but not necessarily how this behavior would lead to a riot.

 3.
 - A. is incorrect because the statement does not say that children over 10 may not ride because they are too heavy; they may still weigh less than 60 pounds
 - B. is incorrect because if the child is over 10 years old, he may not ride the pony even if he weighs less than 60 pounds.
 - C. is incorrect because a child who is large for his age may still weigh less than 60 pounds.
 - D. **is correct** because this statement includes the idea that the child cannot ride the ponies unless he both weighs less than 60 pounds and is less than 10 years old.

 4.
 - A. is incorrect because the statement states nothing about the customers being tired of discussing the matter.
 - B. **is correct** because it includes the main idea of the statement that arguing any longer would not make any difference.
 - C. is incorrect because the statement does not indicate that the customers wanted to prove the proprietor wrong.
 - D. is incorrect because the statement does not indicate that the customers believed the proprietor to be too stubborn to listen.
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5. B. is correct because alternatives A, C, D, and E work together to form an argument that canned peaches taste better than dehydrated peaches. Alternative B talks about which peaches are bought, but not necessarily which ones are the best tasting. Also alternative B does not compare canned to dehydrated peaches.
6. C. is correct because alternatives A, B, D, and E work together to form an argument that rotary-type lawn mowers are more cost effective than reel-type mowers. Alternative C describes relative improvements in safety, but it does not indicate which, if either, is the safer mower. Therefore, C does not support the conclusion that one mower is the better buy.
7. A. is the correct spelling of "February".
8. A. is the correct spelling of the word "chose." Alternatives B and D are incorrect because they are not the correct verb forms for the sentence.
9. A. is incorrect because the singular verb, "is", does not agree with the plural subject, "reports".
B. is incorrect because "were" unnecessarily changes the sentence from present to past tense.
C. **is correct** because the subject and verb are both in plural form and in present tense, the same tense as the original sentence.
D. is incorrect because "was" is singular and "reports" is plural. Also, "was" unnecessarily changes the sentence to past tense.
10. A. is incorrect because it describes the inebriated state of the person, but does not provide the needed action verb for the sentence.
B. is incorrect because the sentence would need to read: "seven cans of beer were drunk by Oscar". But even this change to the passive voice would be considered an unnecessary change and, therefore, incorrect.
C. is incorrect because there is no such verb as "drunked".
D. **is correct** because the verb is in the past tense and there are no unnecessary changes.

- 11.
- A. is incorrect because it is unclear whether I was watching television or the cat was.
 - B. is incorrect because it is unclear whether the cat was brushed or if the cat brushed someone.
 - C. is incorrect because it is unclear whether I forgot to refill the bowl or if the cat forgot.
 - D. **is correct** because it is clear that the cat purred because she was happy.
- 12.
- A. is incorrect because "I ordered" should not be repeated in each phrase. The sentence needs additional punctuation.
 - B. **is correct** because the sentence is clear and concise.
 - C. is incorrect because it is unclear whether I like to drink tea and have dessert with a friend, or I like to drink tea and have small desserts in addition to enjoying lunch with a friend.
 - D. is incorrect because the sentence could be much simpler.
- 13.
- A. is incorrect because compelled refers to force.
 - B. **is correct** because capable means the same as competent; able or well-suited.
 - C. is incorrect because complex refers to being complicated.
 - D. is incorrect because compromised refers to reaching an agreement.
- 14.
- A. is incorrect because offense refers to a violation.
 - B. is incorrect because substitution refers to a switch.
 - C. is incorrect because prank refers to a joke.
 - D. **is correct** because a story means the same as narrative; a tale or description.
- 15.
- A. **is correct** because important means the same as crucial; critical or urgent.
 - B. is incorrect because insulting refers to offenses or ridicule.
 - C. is incorrect because explanatory refers to clarifying a subject.
 - D. is incorrect because powerful refers to strength or authoritativeness.
- 16.
- Item B is correct because Cruz is the only employee who attended Cal State L.A.
- 17.
- Item A is correct. The employee with the highest total reimbursement claims is Chamberlin (\$757.55 plus \$771.79 equals \$1529.34). The employee with the lowest claim is De la Torre (\$172.00). The difference between the two is \$1,357.34 (\$1529.34 minus \$172.00).
- 18.
- Item C is correct because employees Cruz and Kent both have the position number 0953. The total unit costs can be calculated as 3 units multiplied by \$165 plus 2 units multiplied by \$105 plus 2 units multiplied by \$105 for a total of \$915.

Practice Questions

I. Vocabulary

Choose the word that means the same, or about the same, as the underlined word.

1. Adverse conditions

- a. temperate
- b. obligatory
- c. unfavourable
- d. esteemed

2. Insubordinate attitude

- a. wise
- b. ugly
- c. enthusiastic
- d. disobedient

3. Remunerate staff

- a. pay
- b. count
- c. outsource
- d. analyse

4. Redundant steps

- a. aggressive
- b. dogged
- c. elaborate
- d. superfluous

Choose the word that means the opposite of the underlined word.

5. Biased attitude

- a. neutral
- b. inclined
- c. discriminatory
- d. flat

6. Reputable establishment

- a. professional
- b. shady
- c. unquestioning
- d. crumbling

7. Anomalous occurrence

- a. aberrational
- b. consistent
- c. inviolable
- d. unusual

8. Convoluted story

- a. serpentine
- b. utilitarian
- c. simple
- d. believable

Read the sentence with the missing word and the question relating to that word. Then choose the word that best answers the question.

9. When the police officers interviewed each of the suspects individually, _____ in their narratives emerged.

Which word indicates their narratives contained sharp differences?

- a. impurities
- b. reinforcements
- c. discrepancies
- d. contraventions

10. The man in custody insisted he borrowed the car from a friend, and _____ any knowledge that the car was stolen.

Which word indicates the man denied knowing the car was stolen?

- a. relinquished
- b. disavowed
- c. abdicated
- d. confided

11. The athlete _____ records his physical activity and calorie intake in his training log.

Which word indicates that the athlete keeps records in a consistent and dedicated manner?

- a. diligently
- b. intermittently
- c. intrinsically
- d. ideally

12. The cat's _____ movements suggested it was afraid of humans and possibly feral.

Which word indicates the cat was frantic?

- a. inchoate
- b. unassimilable
- c. frenetic
- d. somnolent

Read the sentences. Then choose the word that correctly completes both sentences.

13. This used car is in perfect condition, but the price is still too _____.
"Don't let the tea _____ for more than ten minutes," Bob commented.

- a. brew
- b. steep
- c. extreme
- d. excessive

14. She is the _____ champion of the bowling league, and has never been defeated. It is much easier to paddle a canoe downriver than upriver because of the _____.

- a. current
- b. tidal
- c. recent
- d. flow

15. He _____ the rope into a coil so it wouldn't get tangled. The first aid instructor emphasized that you should always clean the _____ in order to prevent infection.

- a. cut
- b. spliced
- c. hurl
- d. wound

16. The police officer issued a ticket to that motorist because she had an _____ licence. It frustrates me that the nurses treat me like an _____ and expect me to stay in bed all day.

- a. expired
- b. unburdened
- c. outpatient
- d. invalid

17. When the container ship arrives at the port in Vancouver, the captain has to produce the shipping _____ to show the authorities a list of what is being imported. During the interview with detectives, his defensive attitude began to _____ after the detectives shot down his alibi.

- a. inventory
- b. manifest
- c. document
- d. route

18. If the children keep fighting, we should _____ them. That store has been robbed on three _____ occasions in the last year.

- a. adjoining
- b. group
- c. separate
- d. contain

Practice Questions

II. Comprehension

Read the passage below and answer the question that follows.

Grout - Instructions for use

1. Prepare 1.8 kilograms of grout. When the spacing between tiles is 3.2 millimeters or more, use sanded grout. When the spacing is less than 3.2 millimeters, use unsanded grout.
2. Mix the grout with 500 milliliters of water in a large bucket.
3. Spread the grout and scrape off any excess grout. The grout will begin to harden after about 15 minutes.
4. After 20 minutes, clean the surface with a sponge.
5. After 40 minutes, wipe the surface with a paper towel.

19. How long must floor installers wait before cleaning the surface with a sponge?

- a. 15 minutes
- b. 20 minutes
- c. 35 minutes
- d. 40 minutes

Read the passage below and answer the question that follows.

Emergency Code Manual		
Emergency Code	Description	Immediate Action(s)
Code Pink	A child has been abducted.	Contact security to provide a description of the abducted child.
Code White	Hazardous materials have been spilled.	Cordon off the area. Contact maintenance to clean the spill.
Code Yellow	The hospital will be receiving a large number of patients at once.	Activate the disaster plan.
Code Grey	A patient or other individual is being combative.	Contact security. If possible, contain the individual in an isolated area.
Code Purple	An adult patient is missing.	Contact security to provide a description of the missing patient.
Code Red	There is a fire in the building.	Pull the fire alarm. Close all doors and windows.

20. A patient at the hospital is angry and has thrown a dangerous chemical product onto the floor. Which code or codes should the nurse transmit over the intercom?

- a. Code White
- b. Code Yellow
- c. Code White and Code Grey
- d. Code White and Code Grey and Code Yellow

Read the passage below and answer the question that follows.

The Finance Clerk received the invoice. He recorded the date, amount, and client in his spreadsheet. He scanned a copy of the invoice and saved it to the appropriate folder. He then emailed an electronic version of the invoice to his supervisor to approve payment.

21. Which task did the Finance Clerk do last?
- a. record information in his spreadsheet
 - b. save a scanned copy
 - c. forward the invoice to his supervisor
 - d. approve payment

Read the passage below and answer the questions that follow.

The first police signal system in Berkeley was installed in 1914. The original system consisted of 158 call-boxes throughout the city along designated routes, or 'beats'. The officers were required to report in by phone and then register each hour to both ensure their safety and receive messages. In the event an officer was required between regular calls, the station operator could ring a bell inside the box by day or turn on a flashing red light mounted above the box or on nearby telephone poles by night.

In either case, the officer was only called for five minutes, and if he did not respond the patrol sergeant was notified to check on his welfare. He would ultimately have to report to the station sergeant for missing his call. A number of ticker-tape machines in the station recorded the calls by the position number in the box used by the officer, which was automatically followed by the box number. Each box had a different three-digit number, and the first digit even told the district.

22. How did a station operator contact a police officer on patrol during the day?
- Ringing a bell in a call box
 - Sending the patrol sergeant
 - A flashing red light on or near a call box
 - Using a ticker-tape machine
23. If the intersection of Jarvis and Andrews was located in District 5, which of the following could be the numerical code for the call-box at that location?
- 5022
 - 2675
 - 205
 - 522
24. What would happen if a patrol officer did not respond to a call within five minutes?
- He would be admonished by the station sergeant
 - He had to report to the station sergeant later in his shift
 - The patrol sergeant reported a state of emergency
 - A red light on the call box started flashing

Read the passage and answer the questions below based on the information provided in the passage.

In the mid-1990s, 100 elk-vehicle collisions occurred annually in Banff National Park. Today, that number is almost zero. This statistic, along with other data collected by the Western Transportation Institute, indicates the Parks Canada wildlife corridors are working.

Over the last three decades, the Canadian government allocated over \$400 million to upgrade and add more lanes to the 180km of Trans-Canada Highway running through Banff National Park. Thousands of vehicles were using the highway each day, which cuts directly through the park and the home ranges and corridors of local wildlife. Collisions between vehicles and wildlife were a growing concern. As a result, a quarter of the highway-improvement budget was reserved for installing fencing along the highway and building overpasses and underpasses for wildlife to use.

The overpasses are concrete structures topped with wildflowers and trees; they provide safe passage over the Trans-Canada for local wildlife including grizzly bears, elk, deer, and other animals. The culvert-like underpasses are preferred by black bears and mountain lions. In all, the Western Transportation Institute has recorded large mammals using the structures over 200,000 times in the 17 years it has been tracking use of the passages.

The over- and underpasses were a relatively novel idea when they were constructed along the section of the Trans-Canada Highway that passes through Banff National Park. A few small wildlife crossings existed in the eastern United States, but there was no precedent, or even much public confidence, that the undertaking in Banff would work. Now, delegations from around the world are visiting Banff to study the corridors. They are considering whether these successes can be adapted to the roadways and animal populations of Montana, Washington, Mongolia, Argentina, and China.

25. Based on its tone and content, which of the following best describes the passage?

- a. parable
- b. case study
- c. cautionary tale
- d. success story

26. Which of the following is the best example that the corridors were effective at meeting their objectives?

- a. there have been fewer elk-vehicle collisions
- b. the corridors have attracted notice from other countries
- c. local wildlife populations have become more stable
- d. traffic flow in Banff National Park improved

27. According to the article, why was the construction of the overpasses and underpasses so noteworthy?

- a. Banff is Canada's most-visited national park
- b. There were only a few examples of the corridors in existence at that time
- c. Grizzly bears are a species of special concern in Banff
- d. They cross approximately 180km of highway

28. Which of these statements best summarizes the passage?

- a. The wildlife corridors over and under the Trans-Canada Highway were not a waste of money.
- b. The wildlife corridors over and under the Trans-Canada Highway have received international attention because of their effectiveness.
- c. The wildlife corridors over and under the Trans-Canada Highway are proof of Parks Canada's conservation efforts.
- d. The wildlife corridors over and under the Trans-Canada Highway are used by bears, elk, deer, mountain lions, and other animals.

29. According to the passage, which of the following statements best reflects public attitudes toward the wildlife corridors before they were constructed?

- a. "This is a valuable project."
- b. "We should follow the lead of the United States."
- c. "We are not sure these corridors will work."
- d. "This is an opportunity for Canada to be a leader in conservation."

The following is a set of rules and guidelines for an online contest from the Red River Stationery Company, a fictional company. Read the passage and use it to do the questions below.

1. Eligibility: No purchase necessary. Maximum of one entry per person. This contest is open only to those who sign up online and who are 18 years of age or older as of the date of entry. The contest is only open to legal residents of Canada, and is void where prohibited by law. Employees of the Red River Stationery Company, its affiliates, advertising and promotion agencies, and suppliers, (collectively the "Employees"), and immediate family members and/or those living in the same household of Employees are not eligible to participate in the contest. The contest is subject to all applicable federal, provincial, and local laws and regulations.

2. Contest Period: Entries will be accepted online starting on September 1 and ending December 15 at 11:59 p.m. (CST).

3. How to Enter: The contest must be entered by submitting an entry using the online form provided at redriverstationery.com. The entry must fulfill all contest requirements, as specified, to be eligible to win a prize. Entries that are incomplete or do not adhere to the rules or specifications may be disqualified at the sole discretion of the Red River Stationery Company. You may not enter more times than indicated by using multiple email addresses, identities, or devices in an attempt to circumvent the rules. If You use fraudulent methods or otherwise attempt to circumvent the rules, your submission may be removed from eligibility at the sole discretion of the Red River Stationery Company.

4. Winner Selection and Notification: Winner will be selected by a random drawing under the supervision of the Red River Stationery Company. Winner will be notified by email within five (5) days following selection of Winner. The Red River Stationery Company shall have no liability for the winner's failure to receive notices due to spam, junk e-mail or other security settings or for the winner's provision of incorrect or otherwise non-functioning contact information. If the winner cannot be contacted, is ineligible, fails to claim the prize within 14 days from the time award notification was sent, or fails to timely return a completed and executed declaration and release as required, the prize may be forfeited and an alternate winner selected. Receipt by the winner of the prize offered in this contest is conditioned upon compliance with any and all federal, provincial, and local laws and regulations. Any violation of these official rules by the winner (at Red River Stationery Company's sole discretion) will result in the winner's disqualification from the contest and all privileges as the winner will be immediately terminated.

30. Which of the following prospective contest entrants is not eligible to win?

- a. A new customer of the Red River Stationery Company
- b. An existing customer of the Red River Stationery Company
- c. A person who does not shop at the Red River Stationery Company
- d. An employee of the Red River Stationery Company

31. Which of the following is not a responsibility of the Red River Stationery Company?
- a. to accept entries until December 15
 - b. to choose a winner at random
 - c. to contact the winner by December 20
 - d. to call the winner if the winner does not claim the prize within 14 days
32. Contest entrants are ineligible to win if:
- a. they enter online
 - b. they do not make a purchase at Red River Stationery Company within the contest period
 - c. they enter more than once
 - d. they have won a prize from the Red River Stationery Company within the last year
33. The contest winner forfeits their entitlement to a prize under all of the circumstances outlined below, except for:
- a. the winner turns 18 on December 14
 - b. the winner provides incorrect contact information
 - c. the winner's email account blocks or filters the email notifying the winner
 - d. the winner violates the contest rules

Practice Questions

III. Language Mechanics

This section is about skills used in writing. For the following questions, decide which punctuation mark, if any, is needed in the sentences.

34. "The grass is getting pretty long" Marla commented to her brother.
- a. ,
 - b. !
 - c. ;
 - d. none
35. The backpack that is full of books belongs to my friend.
- a. .
 - b. ,
 - c. ;
 - d. none

36. The agenda included the following activities role playing, a written exam, a workshop, and a class critique.

- a. .
- b. :
- c. ;
- d. none

37. "Watch out for the rattlesnake" Pat shouted to the rest of the hikers.

- a. .
- b. ;
- c. !
- d. none

Read the passage and look at the underlined part of the sentence. Choose the answer that shows the best capitalization and punctuation for that part.

38. I asked the teacher if the rain stops, can we go outside for recess?"

- a. teacher, If
- b. teacher, "if
- c. teacher, "If
- d. correct as it is

39. Robert the company treasurer made copies of the report for the meeting.

- a. Robert the company treasurer,
- b. Robert, the company treasurer,
- c. Robert, the company treasurer
- d. correct as it is

Read the passages below, then look at the underlined parts. Choose the answer that shows the best capitalization and punctuation for each part.

The Los Angeles Police Emergency Response Unit was formed in May 1975 it originally consisted of five members. These members were sent to the FLETC training academy. In Virginia to receive specialized weapons and tactics training from instructors there.

40.

- a. 1975. It
- b. 1975, it
- c. 1975: it
- d. correct as it is

41.

- a. academy; in Virginia
- b. academy in Virginia.
- c. academy in Virginia
- d. correct as it is

Dear Mr. Carter!

A colleague forwarded your inquiry to me: I would be happy to provide you with the information you are requesting. I will send you the information by the end of the week.

If there is anything further I can do to be of assistance, please do not hesitate to contact me?

Sincerely,

Cathy Miller

42.

- a. Dear Mr. Carter,
- b. Dear Mr. Carter;
- c. Dear Mr. Carter
- d. correct as it is

43.

- a. your inquiry to me, I would be happy
- b. your inquiry to me. I would be happy
- c. your inquiry to me I would be happy
- d. correct as it is

44.

- a. hesitate to contact me,
- b. hesitate to contact me.
- c. hesitate to contact me!
- d. correct as it is

Sir Robert Peel is regarded as the father of modern British policing. He viewed police officers as citizens in uniform, emphasizing that ethical behaviour was essential to earning and maintaining the public's trust and cooperation. Peel's approach to policing is commonly referred to as "policing by consent" in the United Kingdom, Canada Australia and New Zealand. There are nine principles, known as the Peelian principles that articulate this approach. One of the Peelian principles is; it is better to actively deter crime and disorder than to rely on severe legal punishments to act as the sole deterrent.

45.

- a. uniform. Emphasizing
- b. uniform? Emphasizing
- c. uniform emphasizing
- d. correct as it is

46.

- a. in: the United Kingdom, Canada Australia and New Zealand.
- b. in the United Kingdom, Canada, Australia, and New Zealand.
- c. in the United Kingdom. Canada Australia and New Zealand.
- d. correct as it is

47.

- a. principles, known as the Peelian principles.
- b. principles known as the Peelian principles
- c. principles, known as the Peelian principles,
- d. correct as it is

48.

- a. principles is: it is better
- b. principles is... it is better
- c. principles is. It is better
- d. correct as it is

Practice Questions

IV. Language Expression

This section is about skills used in writing. In the following examples choose the word or phrase that best completes the sentence.

49. Even though we only stopped by for tea, our gracious host served Johan and _____ dinner.
- a. I
 - b. me
 - c. myself
 - d. us

50. The professor's judgement was questioned by several students _____ were sitting at the back of the classroom.

- a. who
- b. whom
- c. which
- d. whose

51. I work in customer service, so I always try to be courteous, regardless of with _____ I am speaking.

- a. who
- b. whom
- c. which
- d. whose

52. The group of teachers _____ invited us to today's assembly were very welcoming.

- a. whose
- b. whom
- c. what
- d. that

53. It is _____ humans who are responsible.

- a. we
- b. us
- c. our
- d. ourselves

Read the sentences below, then choose the statement that best combines the sentences into one.

54. The final cost of the car exceeded the budget I set for myself. I bought the car.

- a. I bought the car because its final cost exceeded the budget I set for myself.
- b. The cost of the car exceeded the budget I set for myself, so I only bought it after negotiating a lower price.
- c. I ultimately bought a different car because the final cost of that one exceeded the budget I set for myself.
- d. I bought the car, even though its final cost exceeded the budget I set for myself.

55. She had a bad experience at that restaurant. She no longer eats there.

- a. Because she no longer eats at that restaurant, she had a bad experience there.
- b. She had a bad experience at that restaurant, so she no longer eats there.
- c. She had a bad experience at that restaurant and she no longer eats at that restaurant.
- d. She used to eat at that restaurant all the time, but hasn't since she had a bad experience there.

56. Bears are warm-blooded creatures. Birds are warm-blooded creatures.

- a. Bears are warm-blooded creatures and, therefore, are birds.
- b. Despite birds being warm-blooded creatures, bears also possess this quality.
- c. Henceforth, bears and birds are both warm-blooded creatures.
- d. Examples of warm-blooded creatures include bears and birds.

57. I should call my parents. I forgot my phone at home.

- a. I should call my parents, or I forgot my phone at home.
- b. I should call my parents, but I forgot my phone at home.
- c. I should, but my phone is at home, call my parents.
- d. I should call my parents, until I forgot my phone at home.

58. Staff Sergeant Tom Robbins wrote a history of the San Diego Police Service. The Breathalyzer was introduced in 1954. Motorists began to think twice about drinking and driving.

- a. As Staff Sergeant Tom Robbins wrote in history of the San Diego Police Service, the introduction of the Breathalyzer in 1954 discouraged motorists from drinking and driving.
- b. The introduction of the Breathalyzer in 1954 motivated motorists to think twice about drinking and driving and Staff Sergeant Tom Robbins to write a history of the San Diego Police Service.
- c. According to Tom Robbins, the introduction of the Breathalyzer in 1954 prompted motorists to think twice about drinking and driving because it was no longer just the opinion of an officer that could convict you in court.
- d. The San Diego Police Service introduced the Breathalyzer in 1954.

59. Get to know your neighbours. Keep doors locked even when you are home or in your yard. Use motion lights on the exterior of your house.

- a. Once you get to know your neighbours, determine if you should keep doors locked when you are at home or in the yard, and if you should use motion lights on the exterior of your house.
- b. Here are some tips to help keep your neighbourhood safe: use motion lights on the exterior of your house, get to know your neighbours, and keep your doors locked even when you are home or in your yard.
- c. Get to know your neighbours, keep doors locked even when you are home or in your yard, and use motion lights on the exterior of your house. These are three ideas to stay safe at home.
- d. Get to know your neighbours and keep doors locked even when you are home or in your yard; alternately, you can use motion lights on the exterior of your house.

60. The police officer observed a motorist driving erratically. The car was swerving. The police officer ran its license plate number through her computer system.

- a. The police officer observed a car erratic and swerve, so she ran its license plate number through her computer system.
- b. The police officer ran the car's license plate number through her computer system to prevent the motorist from driving erratically and swerving.
- c. After observing a motorist drive erratically, the police officer ran the swerving car's license plate number through her computer system.
- d. The police officer observed the motorist driving erratically and the car swerving, for she ran its license plate number through her computer system.

Read the sentence below and choose the answer that best develops the topic sentence.

61. In 1972, Canadian and Soviet hockey teams played one another in a hotly-contested round of competition known as the Summit Series.

- a. The first indoor hockey game was played in Montreal in 1875.
- b. Phil Esposito, a player on the Canadian team, is a member of the Hockey Hall of Fame.
- c. Plans to hold a series were negotiated by Hockey Canada and the Soviet Hockey Federation in Prague in April 1972.
- d. The series was composed of four games in Canada and four in the Soviet Union, with Canada winning the series in the final game.

62. Covering 55% of Canada's land mass, the boreal zone is the country's largest vegetation zone.

- a. The tundra, another vegetation zone, is characterized by treeless arctic conditions.
- b. The region is covered by forests, lakes and rivers, and is home to diverse wildlife.
- c. Forest fires in the boreal zone release the nutrients found in waste on the forest floor and open the forest canopy to sunlight.
- d. Different types of hawks, medium-sized birds of prey, live in the boreal zone.

63. There are two different types of sleep, each with very specific functions.

- a. Adults who consistently get fewer than seven hours of sleep per night incur significant deficits in brain and body function.
- b. The hypothalamus regulates the body's cycle between sleepiness and alertness.
- c. Athletes who get less than eight hours of sleep per night are 1.7 times more likely to get injured.
- d. Non-rapid eye movement sleep promotes physical recovery and regeneration, while rapid eye movement sleep supports mental and cognitive functioning.

Choose the sentence that is complete and written correctly.

Answer Key for the Practice Questions

I. Vocabulary

1. C - unfavourable
2. D - disobedient
3. A - pay
4. D - superfluous
5. A - neutral
6. B - shady
7. B - consistent - *please note that there was an error in a previous edition of the study guide that provided an incorrect answer to this question*
8. C - simple
9. C - discrepancies
10. B - disavowed
11. A - diligently
12. C - frenetic
13. B - steep
14. A - current
15. D - wound
16. D - invalid
17. B - manifest
18. C - separate

Comprehension

19. b. 20 minutes
20. c. Code White and Code Grey
21. c. forward the invoice to his supervisor
22. a. ringing a bell in a call box
23. d. 522
24. b. He had to report to the station sergeant later in his shift
25. d. success story
26. a. there have been fewer elk-vehicle collisions
27. b. there were only a few examples of the corridors in existence at that time
28. b. the wildlife corridors over and under the Trans-Canada Highway have received international attention because of their effectiveness.
29. c. "We are not sure these corridors will work."
30. d. an employee of the Red River Stationery Company
31. d. to call the winner if the winner does not claim the prize within 14 days
32. c. they enter more than once
33. a. the winner turns 18 on December 14

Language Mechanics

- 34. a. "The grass is getting pretty long," Marla commented to her brother.
- 35. d. none
- 36. b. The agenda included the following activities: role playing, a written exam, a workshop, and a class critique.
- 37. c. "Watch out for the rattlesnake!" Pat shouted to the rest of the hikers.
- 38. c. I asked the teacher, "If the rain stops, can we go outside for recess?"
- 39. b. Robert, the company treasurer, made copies of the report for the meeting.
- 40. a. 1975. It
- 41. c. academy in Virginia
- 42. a. Dear Mr. Carter,
- 43. b. your inquiry to me. I would be happy
- 44. b. hesitate to contact me.
- 45. d. correct as it is
- 46. b. in the United Kingdom, Canada, Australia, and New Zealand.
- 47. c. principles, known as the Peelian principles,
- 48. a. principles: it is better

Language Expression

- 49. b. me
- 50. a. who
- 51. b. whom
- 52. d. that
- 53. a. we
- 54. d. I bought the car, even though its final cost exceeded the budget I set for myself.
- 55. b. She had a bad experience at that restaurant, so she no longer eats there.
- 56. d. Examples of warm-blooded creatures include bears and birds.
- 57. b. I should call my parents, but I forgot my phone at home.
- 58. a. As Staff Sergeant Tom Robbins wrote in history of the San Diego Police Service, the introduction of the Breathalyzer in 1954 discouraged motorists from drinking and driving.
- 59. b. Here are some tips to help keep your neighbourhood safe: use motion lights on the exterior of your house, get to know your neighbours, and keep your doors locked even when you are home or in your yard.
- 60. c. After observing a motorist drive erratically, the police officer ran the swerving car's license plate number through her computer system.
- 61. d. The series was composed of four games in Canada and four in the Soviet Union, with Canada winning the series in the final game.
- 62. b. The region is covered by forests, lakes and rivers, and is home to diverse wildlife.
- 63. d. Non-rapid eye movement sleep promotes physical recovery and regeneration, while rapid eye movement sleep supports mental and cognitive functioning.